

## Nebraska Library Commission

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### Nebraska Talking Book and Braille Service

The Atrium, 1200 N St, Ste 120, Lincoln NE 68508-2023

402-471-4038 • 800-742-7691 • 402-471-6244 (Fax)

<http://nlc.nebraska.gov/tbbs> • [nlc.talkingbook@nebraska.gov](mailto:nlc.talkingbook@nebraska.gov)

### Application for Free Talking Book and Braille Library Service: Institutions

Institutions—such as assisted living communities, hospitals, public libraries, schools for students who are blind or have a visual impairment, public and private schools, and college or university disability centers—may borrow equipment and reading materials for eligible readers to use individually or in a group setting. The institution is responsible for keeping a record of the serial numbers of all machines assigned to the institution. If residents or students choose to apply using the Individual Application, they are responsible for the equipment they borrow, not the institution. The application may be sent by email, fax, printed and mailed, or printed and hand delivered.

#### Institution Information:

Name of Institution \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ County \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

#### Contact Person Information:

Name \_\_\_\_\_ Title \_\_\_\_\_

Telephone \_\_\_\_\_ Email Address \_\_\_\_\_

#### Services: (Check all that apply)

Books/magazines (postage-free USPS delivery/pick-up):  Audio  Braille

Books/magazines (downloadable via website/mobile application):  Audio  Braille

#### Eligibility of blind and other print-disabled persons for loan of library materials

The following people are eligible for service: residents of the United States, including territories, insular possessions, and the District of Columbia, and American citizens living abroad, provided they meet one of the following criteria: (a) An individual who is blind or has a visual impairment that makes them unable to comfortably read print books. (b) An individual how has a perceptual or reading disability. (c) An individual who has a physical disability that makes it hard to hold or manipulate a book or to focus or move the eyes as needed to read a print book. Please see [www.loc.gov/nls/about/eligibility-for-nls-services](http://www.loc.gov/nls/about/eligibility-for-nls-services) for the full eligibility terminology.

## Certifying Authority

Eligibility must be certified by one of the following: doctor of medicine, doctor of osteopathy, ophthalmologist, optometrist, psychologist, registered nurse, therapist, or professional staff of hospitals, institutions, and public or welfare agencies (such as an educator, social worker, case worker, counselor, rehabilitation teacher, certified reading specialist, school psychologist, superintendent, or librarian).

Name \_\_\_\_\_ Title \_\_\_\_\_

Organization \_\_\_\_\_ Email \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

I hereby certify that the institution named serves people who are unable to read or use regular printed materials because of blindness, visual impairment, or physical disabilities. I further certify that reading materials and equipment borrowed will be used by such persons only.

Signature \_\_\_\_\_ Date \_\_\_\_\_

*A typed or handwritten signature is acceptable after certifying data is completed.*

## Reading Preferences: Check A or B

A. Do not select books for us. Send only the specific titles that we request.

B. I wish to have books selected for us based on the selections below.

## Subjects: (Circle up to ten subjects from the nonfiction and fiction subjects listed below.)

Nonfiction: (is based on facts, real events, and real people.)

Specify authors and subjects: \_\_\_\_\_

Animals/Nature	Bible Inspiration	Business	Health
History	Politics	Psychology	Religion/Ethics
Science/Math	Self Help	Sports	Technology
Travel	War History		

Fiction: (describes imaginary events and people.)

Specify authors and subjects: \_\_\_\_\_

Adventure	Christian Fiction	Classics	Fantasy
Historical Fiction	Horror	Mystery	Non-Genre Fiction
Pioneer Fiction	Romance	Science Fiction	Spy Fiction
Suspense	War Fiction	Westerns	Women's Fiction

## Content Exclusions (check all that apply):

Strong Language  Violence  Descriptions of Sex  12+ Hour Runtime

**Age Range:**  Adult Titles  Young Adult Titles  Children's Titles, Grade: \_\_\_\_\_

**Foreign Language:**  Spanish  Other \_\_\_\_\_